NORTH OF ENGLAND INSTITUTE OF
MINING AND MECHANICAL ENGINEERS

FOUNDED 1852
ROYAL CHARTER 1876

(Regulation) Professional and Chartership Committee

Approved by: Council **Date: October 2023**

1. Objective and Aims

To promote professional excellence and standards in the Institute's disciplines for the public good.

This is achieved through:

1. Defining, maintaining and developing high professional standards for the Institute's members,
2. Promoting career development for the Institute's members,

The Committee will reflect the breadth of professional practice of the Institute's members and shall do so by providing a balance on the committee for each professional discipline that is meaningfully represented within the Institute's membership.

2. Committee Terms of Reference and Delegated Responsibility

The Committee will come under the portfolio of the Hon. Secretary.

The Committee will oversee professional affairs of the Institute through:

1. Ensuring that the criteria for election to membership are kept high,
2. Establishing and maintaining adherence to the Institute's Code of Conduct,
3. Advising Council of alleged breaches of Code of Conduct and investigating accordingly after Council's consideration,
4. Developing appropriate training and Continuing Professional Development (CPD) events,
5. Ensuring that members are keeping their CPD up to date,
6. Advising Council on developments within Professional practice as necessary,
7. Informing that general public and employers of the standards of professional practice expected of Institute members,
8. Promoting Chartership and establishing and maintaining procedures to aid the mentoring and examination of Institute members who seek Charters status,
9. Liaising with comparable organisations in the UK and overseas to further the professionalism of the Institute's members,

3. Committee Membership

1. The *Professional Secretary* shall be the Chair of the Committee, who shall be a Corporate Member of Council, and who should be Chartered in one of the Institute's disciplines.
2. The President and Hon. Secretary are ex officio members.
3. The Committee shall comprise of members of the Institute.
4. The majority of the Committee should be Chartered in their respective disciplines.
5. A Vice-Chair may be appointed to be responsible for arranging the minutes of meetings and reporting to the *Professional Secretary*.
6. Non-Council members will be appointed onto the Committee as necessary and will generally serve as members of the Committee for not more than four years.
7. It is expected that the Committee should meet at least quarterly. Other interactions may be conducted virtually.

The Committee shall comprise of:

The *Professional Secretary* (Chair)
(Who will serve for the duration of their Secretaryship)

Separate to the *Professional Secretary* there shall be six places reserved for members of the Institute who should be Chartered in their discipline, and who shall be appointed by Council with regard to balance of disciplines (e.g. Mine Engineer, Geologist, Mechanical Engineer, Civil Engineer, Electrical Engineer).